



COMPTROLLER

UNDER SECRETARY OF DEFENSE
1100 DEFENSE PENTAGON
WASHINGTON, DC 20301-1100

SEP 14 2001

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Gift Processing

The outpouring of unsolicited gift offers to support the Pentagon restoration effort, the relief workers and the families of Pentagon victims has been tremendous. Offers have been received from both individuals and private sector firms to donate labor, food and clothing, building equipment and materials, and other types of assistance to help us weather this tragedy. We should express our deepest gratitude for generosity displayed by these gestures.

Attached is information regarding the appropriate organizations to contact for the various types of donations being offered. The authorities and requirements for accepting and reporting gifts provided to the Secretary of Defense are contained in Title 10, United States Code, Section 2608, and the Department of Defense Financial Management Regulation, Volume 12, Chapter 4.

A handwritten signature in black ink, appearing to read "Dov S. Zakheim", is written over a horizontal line. The signature is stylized and cursive.

Dov S. Zakheim

Attachment

Information Regarding Unsolicited Gifts to the Department of Defense Following the Terrorist Attack on the Pentagon on September 11, 2001

This is in response to public inquiries regarding donations in support of the relief and recovery efforts in the aftermath of the terrorist attacks on the Pentagon. The following organizations have established assistance funds or programs that may be utilized for this purpose.

1. Monetary donations for victims and/or their families may be made to one or more of the relief societies or funds listed below. (NOTE: All are "501(c)(3)" organizations under the Internal Revenue Code. As such, contributions may provide tax benefits as permitted by law for donors who itemize expenses for income tax reporting purposes).

- The Army Emergency Relief Society, Alexandria, VA
Contact: Colonel Greg Mason at (703) 325-0463
Internet web site: <http://www.aerhq.org>
Name of Fund: The Pentagon Victims Fund
- The Navy & Marine Corps Relief Society, Arlington, VA
Contact: Mr. John Alexander at (703) 696-4904
Internet web site: <http://www.nmcrs.org>
Name of Fund: The Pentagon Assistance Fund
- The Air Force Aid Society
Suite 202
1745 Jefferson Davis Highway
Arlington, VA 22202
Internet web site: <http://www.asaf.org>
Contact: (703) 607-3134
- The Federal Employee Education & Assistance Fund (FEEA), Littleton, CO
Contact: 1-800-323-4140 or (303) 933-7580
Internet web site: <http://www.feea.org>
Name of Fund: The Federal Employee Education & Assistance Fund
Send checks to: FEEA World Trade Center/Pentagon Fund
8441 W. Bowles Avenue, Suite 200, Littleton, CO 80123-9501
- United Service Organizations
1008 Eberle Place, S.E., Suite 301
Washington Navy Yard, DC 20374-5096
Internet web site: <http://www.uso.org>
Contact: 1-800-876-7469

2. Donations of building equipment and materials: Contact the Pentagon Renovation/
Emergency Operations Site (PENREN) at (703) 528-9524.

3. Donations of volunteer services at the emergency site (e.g., rubble removal): Contact the Arlington County (Virginia) Emergency Operations Center at (703) 228-7506.
4. Information Technology Support: Contact Ms. Gen Loranger at the Network Infrastructure Services Agency – Pentagon (NISA-P) at (703) 695-3934.
5. Chaplain Support: Contact Col. Henry Haynes, Pentagon Chaplain's Office, at (703) 695-3336.
6. Additional information regarding donations may be obtained from the Federal Emergency Management Agency (FEMA) Internet website at <http://www.fema.gov>